1. **Imagine you have lost your device - laptop / mobile. Write down immediate impact, emotions, fears.**

I will feel tensed about my personal data such as photos, work documents and financial data such as bank details. Then I will use my laptop immediately and erase all the data using google.com/findmydevice.

1. **Write down if you have back up of what is in your device. Make a list of items you want to backup, identify storage/cloud to backup essential data.**

I will back up my photos and videos using Google Photos app and documents by uploading in my Google Drive.

1. **Imagine your device went into factory default - can you recover to old/original state. Write down recovery ideas for laptop / mobile.**

I will basically backup all data using google applications such as drive, photos etc and also, I will store all information which is important on my personal laptop.